

Appendix VI

Online/ Hybrid Course Delivery

Regardless of the mode of delivery, students must receive 750 minutes of direct instruction and are expected to spend approximately 1500 minutes of independent learning time outside of class time per credit hour.

Direct instruction, whether in person or online, must be regular, substantive, and faculty-initiated:

- **Regular:** Occurring consistently and predictably throughout the course, interactions that happen not just at the beginning or end.
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- **Substantive:** Focused on course content and academic progress rather than administrative tasks.
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- **Instructor-initiated:** Proactively led by faculty rather than relying solely on student inquiries.

Examples of direct instruction for an online or hybrid course include

- Providing direct synchronous or asynchronous instruction (e.g., a class period conducted via zoom or a pre-recorded, faculty-prepared video lecture with accompanying faculty- moderated discussion forum);
- Assessing or providing individualized feedback on a student's coursework (e.g., administering an exam, commenting on a student paper, reaching out to a student who is underperforming);
- Providing information or responding to questions about the content of a course or competency (e.g., leading an exam review session);
- Facilitating a synchronous or asynchronous group discussion regarding the content of a course or competency, for example, instructor posting a topic, then follow-up questions (as replies to student posts), links, and/or comments to guide the discussion

Examples of independent learning, which cannot be counted as RSI instruction, include

- Students completing online modules, readings, assignments, papers, service learning, or group projects
- Students consuming audio, video, or other multi-media content not prepared, curated, and moderated by faculty
- Students participating in activities that are wholly optional for course completion

- Students participating in an open-ended online forum that is not moderated by the instructor
- Faculty-hosted office hours