

ST. PATRICK'S SEMINARY & UNIVERSITY

TRANSFER OF CREDIT (SR-29)

Policy Title	Transfer of Credit
Approval Authority	Seminary Regulation
Effective Date	2/24/2020
Revision History	10/5/2022, 9/4/23
Responsible Party	Registrar
Administrative Oversight	Academic Dean

Credits will be accepted toward a degree at St. Patrick's Seminary & University for work completed by the student at another regionally accredited institution upon review of an official transcript and approval of the Academic Dean, in consultation with program faculty.

For the Bachelor of Arts completion degree program, students must have completed 42 credit hours of general education courses from a regionally accredited institution in the following areas: verbal skills (12 credits); quantitative skills (6 credits); social sciences (9 credits); natural sciences (6 credits); and humanities (9 credits) prior to entrance into the program.

Transfer of credit for pre-theology and graduate-level courses must be equivalent to those offered by STPSU and must fulfill the expectations for intellectual formation as stipulated by The Program of Priestly Formation, if applicable. For Sacred Music programs, no courses taken in an online-only modality will be accepted for transfer credit. To determine equivalency, the Academic Dean reserves the right to request additional information from the student regarding his prior academic course, including a syllabus with student learning outcomes, a catalog description, and other materials.

Transfer credit is allowed only in those courses in which a grade of B- or better has been achieved. Only credit that has been earned within the last ten years will be considered. Exceptions to this time limit may be granted by the Academic Dean. No more than 55% of the total credits in a degree program may be transferred from an outside institution or another degree program, with the exception that all 20 credits taken to fulfill the requirements of a STPSU sacred music post-baccalaureate certificate may be applied to the MSM degree. Generally, transfer credit is not given for life experience, continuing education units (CEU's), and for courses taken at non-regionally accredited institutions. Credits from international institutions will be reviewed on a case-by-case basis.